

DESIGN REVIEW FORM

Please complete this form and submit your application package at least 30 days in advance of the start date of your proposed improvement. A written letter of approval must be received from the Architectural Review Committee prior to commencement of proposed improvement.

Date Prepared: _____ Date Received: _____

Street Address _____

Lot # _____

Owner Name: _____ Phone Number(s): _____

Contractor Name: _____ Phone Number(s): _____

Proposed Change: (Attach Sketch)

Description of Change: _____

Please include: one complete set of electronic and hard copy plans; non-refundable design review fee of \$150 for new construction or \$50 for other types of construction; refundable construction deposit of \$2,500 for new construction.

AGREEMENT;

I hereby agree that I have read and understand the rules set out in the Fox Hill Estates Design Guidelines and DCC&R's and will abide by said rules and shall perform the construction approved herein in accordance with the final approval documentation from the Committee. I will not make any changes without prior written approval by the Architectural Review Committee.

I understand that my deposit of \$2,500.00 may be used to make corrections for unauthorized work, to clean up site clutter, repair streets, trees or road shoulders and perform any other actions or repairs that are required to remedy infractions or violations to the Design Guidelines.

I shall promptly pay any additional fees, fines or assessments for the stated purpose should I be so requested by the Board.

It is understood and agreed that this design approval when granted shall be for a period of twelve (12) months from the approval date hereof.

It is understood and agreed that this construction (interior & exterior) and landscaping must be completed within a period of twelve (12) months from the approval of the construction application. If the construction and landscaping is not completed within the required period, a fine of \$100 per day shall be assessed until completion and approval by the Design Review Board.

I shall promptly notify Fox Hill Estates when construction has been completed and that all work done conforms to State, County and Local codes and in accordance with the approved plans and meets Fox Hill Estates Homeowners Association standards as approved.

Signed: _____ Date: _____

Owner

DESIGN REVIEW GUIDELINES

- ☑ **SQUARE FOOTAGE REQUIREMENTS**
 - ☐ Phase I and Phase II – must be a minimum of 2,000 square foot total living space. All two story or three story structures must be a minimum of 1,500 square feet living space on the main floor, exclusive of garages, basements, covered walks and open porches.
 - ☐ Phase IV – must be a minimum of 1,600 square foot total living space.

- ☑ **SETBACKS:**
 - ☐ Building placement must be 25 feet to the front property line; 20 feet to the rear property line; 10 feet front any side property line
 - ☐ Building placement on corner lots must be 25 feet from both streets.

- ☑ **MISCELLANEOUS REQUIREMENTS**
 - ☐ Driveway to be asphalt or concrete
 - ☐ All outbuildings must match all exterior finishes of the existing structure
 - ☐ No steel siding, steel roofs, vinyl siding or T11 siding

- ☑ **UTILITY HOOKUP**
 - ☐ Each new homeowner must connect to the community water system. Those lots in Phase IV must connect to the community septic system. Homeowner will be required to install water meter and backflow prevention equipment. A utility fee will be assessed once homeowner moves into the residence.

- ☑ **CONSTRUCTION PERIOD :**
 - ☐ All construction is to be complete within the twelve (12) month time frame. The Committee may grant extensions if requested. Driveway to be installed within twelve (12) months from the completion of construction.

- ☑ **DESIGN REVIEW APPROVAL TIME FRAME :**
 - ☐ The Committee has 30 days to review plans upon complete submission of all required fees and documents. Approval or disapproval will be conveyed in writing by or on the 30th day.

- ☑ **FEES:**
 - ☐ New Construction Design Review Fee: \$150
 - ☐ New Construction Refundable Deposit: \$2,500
 - ☐ Remodel, Fence, Other Design Review Fee: \$50

- ☑ **THE FOLLOWING MUST BE SUBMITTED FOR REVIEW PROCESS TO BE COMPLETED :**
 - ☐ Complete Set of Electronic and Hard Copy Plans (including square footage, exterior elevations, specifications, landscape plan, site plan, floor plan)
 - ☐ Construction Material Samples (hard copy color samples of the following: timber details and doors, roof, fascia, soffit, trim, board and batten, windows, gables, siding, driveway, sidewalks, rockwork, etc)
 - ☐ Design Review Form and Fee
 - ☐ Construction Deposit

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